

NOTICE OF MEETING
COMMISSIONERS COURT OF GARZA COUNTY, TEXAS
MONDAY, APRIL 14, 2014 AT 9:00 A.M.
GARZA COUNTY COURTHOUSE, 3rd Floor
300 WEST MAIN
POST, TEXAS 79356

COMPLETE AGENDA:

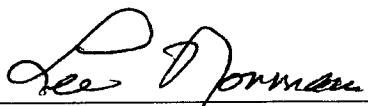
Call to Order- Monday, April 14, 2014 at 9:00 a.m.

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:


1. Minutes from Prior Meetings
2. Receive Reports from County Offices
3. Accounts Payable
4. County Transportation Infrastructure Fund Grant Award
5. Discuss to Approve the Annual Insurance Renewals
6. Discuss to Approve A Resolution Authorizing the County to Enter Into a Loan with Centennial Bank Post to Complete the Heating and A/C Projects
7. Discuss to Approve Refinancing of the Leased Vehicles with All American Leasing
8. Discuss to Approve A Resolution Supporting Child Abuse Prevention Month
9. Discuss to Approve Public Assistance Application
10. Consider a 3 yr. Service Agreement Renewal with Election Systems and Software for Election Ballot and Coding Services
11. Discuss to Approve South Plains Storm Spotters to use the County Radio Tower
12. Discuss to Approve Food Contract for the Garza County Jail
13. Discuss to Approve a Medical Contract for the Garza County Jail
14. Discuss Workers Compensation on Chief Evans
15. Approve A New Housing Contract for the Garza County Jail
16. Discuss to Approve an Audit Agreement with Bolinger, Segars, Gilbert & Moss, L.L.P. For the year ended September 30, 2014
17. Heating and Cooling Project - Purchase of Equipment

18. Budget Amendments and Line Item Transfers

19. Public Comment



Lee Norman - Garza County Judge

Filed 4-9-14 20 123P M.
JIM PLUMMER
CLERK OF COUNTY COURT
GARZA COUNTY, TEXAS
By  Deputy

A regular meeting of the Commissioners' Court of Garza County, Texas was held on Monday, March 24, 2014 at 9:00 a.m. at the Commissioners' Courtroom, 300 W. Main St., Post, Texas with the following members present: Lee Norman, Judge; Commissioners – Pct. 1-Gary McDaniel, Pct. 2-Charles Morris, and Pct. 4-Jerry Benham. Not present was Pct. 3 Commissioner Ted Brannon. County officials present: Jim Plummer, District and County Clerk; Preston Poole, Attorney; and Ruth Ann Young, Treasurer. Also present: Meg Nelson, Administrative Assistant; J.W. Payton; Ted Weems; and Kent Mahoney, Post Dispatch.

Judge Norman called the meeting to order at 9:02 a.m.

- Order 1: Minutes from the March 24, 2014 regular meeting were approved as presented with a motion by Commissioner Morris and seconded by Commissioner Benham. With a majority of the court members voting aye, the motion carried and so ordered.
- Order 2: Reports from county offices. The following items of information were brought before the Court as a written and/or a verbal report:
- a. Clerk
 - b. County Court Monthly - Office of Court Administration
 - c. District Court Monthly - Office of Court Administration
 - d. County Court Appointed Civil Attorney
 - e. District Court Appointed Civil Attorney
 - f. Guardianships Filed
 - g. Abstracts of Death
 - h. County Combined Completeness Percentage - DPS
 - i. Justice of the Peace – 2
 - j. Senior Transportation
 - k. Garza Wildlife Damage Association
 - l. Garza County Combination Tax and Revenue Certificates of Obligation, Series 2008 Bond, Reserve and Construction Funds
 - m. Garza County Public Facility Corporation Taxable Project Revenue Refunding Bonds, Series 2012 Bond, Reserve and Project Funds; Rental, Operating, Surplus, Cost of Issuance, Escrow Accounts and Juvenile Facility Surplus Account.
 - n. Attorney Poole: Introduced Ted Weems as a fellow member of the Bar Association.
 - o. Sheriff Morgan: The county jail is at capacity.
- Motion was made by Commissioner McDaniel and seconded by Commissioner Morris to accept the reports as presented. With a

majority of the court members voting aye, the motion carried and so ordered. (Reports are attached.)

- Order 3: Came on to be considered were the precinct and countywide accounts payable for March 25, 2014 through April 14, 2014. Motion was made by Commissioner Benham and seconded by Commissioner Morris that all accounts presented in the fund requirement print-out are ordered paid and presented to the Treasurer for payment. With a majority of the court members voting aye, the motion carried and so ordered. (Printout is attached.)
- Order 4: Came on for consideration was the County Infrastructure Fund Grant Award. Judge Norman referred to a letter from the Texas Department of Transportation (TxDOT) that notified that Garza County is eligible for a grant award of \$670,068. The funds are to help maintain the county roads. The county would be responsible for 20% of project costs. TxDOT will reimburse 80%. No action taken. (Letter is attached.)
- Order 5: Came on for consideration was the annual insurance renewals with the Texas Association of Counties (TAC). The quoted property and liability coverage is \$38,712: Automobile Physical damage for \$4696, Automobile Liability for \$6517, General Liability for \$5424, Public Officials Liability for \$11,967 and Law Enforcement Liability for \$10,108. Motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the payments to TAC for the insurance renewals. With a majority of the court members voting aye, the motion carried and so ordered. (The invoices are attached.)
- Order 6: Came on for consideration was a Resolution authorizing the County to enter into a loan with Centennial Bank, Post to complete the heating and cooling project. The advancement type loan for approximately \$85,000 at a 4.04% interest rate is for the completion of the project to heat and cool the 1st floor of the court house. Payments would be deferred until fiscal year 2014-2015 or later after a payment schedule is set up. Motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the Resolution. With a majority of the court members voting aye, the motion carried and so ordered. (Resolution is attached.)

- Order 7: Came on for consideration was the refinancing of the leased vehicles with ~~All American~~ leasing. **AMERICAN NATIONAL LEASING* Judge Norman explained that a lower interest rate will save the county and the City of Post about \$4800. Motion was made by Commissioner McDaniel and seconded by Commissioner Benham to approve the refinancing of the vehicles. With a majority of the court members voting aye, the motion carried and so ordered. (Information is attached.)
- Order 8: Came on before the court was a proclamation/resolution declaring April 2014 Child Abuse Prevention Month in Garza County. A motion was made by Commissioner Benham and seconded by Commissioner Morris to approve the proclamation/resolution. With a majority of the court members voting aye, the motion carried and so ordered. (Proclamation is attached.)
- Order 9: Came on for consideration was an application for public assistance. The applicant qualifies under the county's guidelines. Motion was made by Commissioner Benham and seconded by Commissioner Morris to approve the application from O.T. for \$150 towards the rent. With a majority of the court members voting aye, the motion carried and so ordered. (The application is attached.)
- Order 10: Came on for consideration was a three (3) year service agreement renewal with Election Systems and Software (ES&S) for election ballot and coding services. Clerk Plummer informed the court that the original agreement started in 2008 and renewed in 2011 and offers a discount on most of the services. A motion was made by Commissioner Morris and seconded by Commissioner McDaniel to approve the renewal agreement as presented. With a majority of the court members voting aye, the motion carried and so ordered. (The agreement is attached.)
- Order 11: Came on for consideration whether to allow South Plains Storm Spotters to use the county radio tower. Judge Norman explained that this group has lost a site in Kent County and would like to put their repeater on Garza County's tower outside of town on the caprock. Sheriff Morgan endorsed the request. A motion was made by Commissioner McDaniel and seconded by Commissioner Benham to proceed with negotiations with South Plains Storm Spotters to utilize the Garza County tower. With a majority of the court members voting aye, the motion carried and so ordered.

Order 12: Came on for consideration was a contract to provide food service for the county jail.
Sheriff Morgan presented the plan from Five Star Correctional Services which may save the county \$44,000 per year. The plan is a coop to provide better buying power. The cost per plate may reduce from \$1.69 to \$1.15. Five Star would train the staff on how to prepare the food. Also, the company will fill in for the kitchen staff when needed. A motion was made by Commissioner Morris and seconded by Commissioner Benham to enter into an agreement with Five Star Correctional Services for inmate food services for the county jail for the 2800 calorie meal plan. With a majority of the court members voting aye, the motion carried and so ordered. (Information is attached.)

Order 13: Came on for consideration was a medical contract for the Garza County Jail.
Sheriff Morgan informed the court that Orson Anderson. Dr. Jason Lentz terminated his contract with the county jail. \$3,000 per month A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to enter into a medical agreement with Dr. Orson Anderson for medical/nursing services at the county jail. With a majority of the court members voting aye, the motion carried and so ordered. (Contract with Dr. Anderson and Dr. Lantz's resignation letter are attached.)

The meeting recessed at 10:00 a.m.

The meeting resumed at 10:10 a.m.

Order 14: Came on for consideration was workers compensation for Chief Sheriff's Deputy Charley Evans.
Treasurer Young explained that Evans can be on continued pay for 100% of his salary thru the sheriff's current term. The workers compensation policy can reimburse up to 70% of the total. And that the premiums will probably increase. Sheriff Morgan informed the court that Evans may return to work as early as June 1, 2014. Young explained that the workers compensation policy requires an Order from the commissioners' court in order to receive the 70% reimbursement. Attorney Poole recommended contacting other counties who have experienced a similar situation. Judge Norman suggested consulting with the Texas Association of Counties.

A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to order the claim filed concerning Charlie Evans with workers compensation. With a majority of the court members voting aye, the motion carried and so ordered.

Order 15: Came on for consideration was amendments to the intergovernmental agreements for the housing of inmates at the Garza County Jail. Sheriff Morgan provided the court of billing amounts since 2011, a letter describing that the hourly overtime budget has expired and a proposed letter to the entities currently housing prisoners with Garza County. He proposes increasing the per day prisoner rate to \$45 (from \$40), charge for the expense to pay guards to accompany prisoners sent to a medical facility and charge for the cost of adding a second officer when transporting more than five prisoners. The changes would take effect July 1, 2014.

He also requested a record keeping adjustment to show revenues that are currently not showing within his budget.

Motion was made by Commissioner McDaniel and seconded by Commissioner Benham to approve the requested amendments to the inmate housing agreement as presented by the sheriff. With a majority of the court members voting aye, the motion carried and so ordered. (Information and the proposed agreement are attached.)

Order 16: Came on for consideration was the audit agreement engagement letter with independent certified public accountants Bollinger, Segars, Gilbert & Moss, L.L.P. (BSGM) for the year ending September 30, 2014. Treasurer Young informed the court the fee of \$26,000, a \$2000 increase over last year.

A motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve the agreement with BSGM as presented for auditing services.

With a majority of the court members voting aye, the motion carried and so ordered. (The agreement is attached.)

Order 17: Heating and Cooling Project – Purchase of equipment
Judge Norman explained that Post Heating and Air recommends purchasing the equipment necessary to complete the first floor. A motion was made by Commissioner Morris and seconded Commissioner Benham to approve the purchase of equipment for \$27,480 and to use the funds from the loan approved in Order 6. With a majority of the court members voting aye, the motion carried and so ordered.

(NOTE: Before this item, to date, the project costs have totaled \$162,730.)

Order 18: Came on for consideration were line item transfers and budget amendment requests.

Three (3) line item transfers and one (1) budget amendment were submitted.

a. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the budget amendment presented for the treasurer office for \$7125.

With a majority of the court members voting aye, the motion carried and so ordered.

b. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the budget amendment presented for the Road & Bridge 3 office for \$22,500.

With a majority of the court members voting aye, the motion carried and so ordered.

c. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the budget amendment presented for the Road & Bridge 4 office for \$22,500.

With a majority of the court members voting aye, the motion carried and so ordered.

d. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the line item transfer presented for the courthouse maintenance office for \$7500.

With a majority of the court members voting aye, the motion carried and so ordered.

(The budget amendments and the line item transfer are attached.)

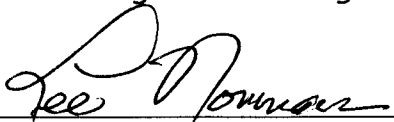
Order 19: Public Comment

J.W. mentioned the American flag at the courthouse needed to be replaced.

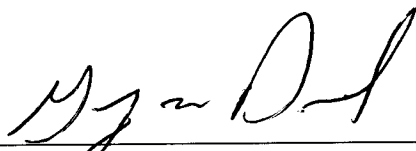
Commissioner McDaniel expressed his appreciation that the sheriff attends the meetings.

The meeting adjourned at 11:00 a.m.

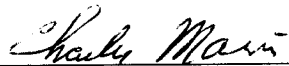
The next regular meeting is Monday, April 28, 2014.



LEE NORMAN, COUNTY JUDGE



GARY MCDANIEL, COMMISSIONER PCT. 1



CHARLES MORRIS, COMMISSIONER PCT. 2

TED BRANNON, COMMISSIONER PCT. 3



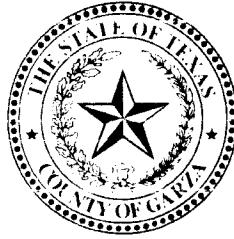
JERRY BENHAM, COMMISSIONER PCT. 4

ATTEST:



JIM PLUMMER, COUNTY CLERK

P.O. Box 366
300 West Main Street
Post, Texas 79356



Phone: 806-495-4430
Fax: 806-495-4431

JIM PLUMMER
District and County Clerk

**Welcome to the
Commissioners Court
of Garza County**

*Please leave any printed
material you presented
with the Clerk
Thank You!*

Date: April 14, 2014

	Name (please print)	Organization's Name	Addressing the Court "Yes" or "No"	Leaving Printed Material "Yes" or "No"
1	TED WEEMS	N/A	No	No
2	Kent Mahoney	DISPATCH	NO	NO.
3	J.W. Payton	self	No	No
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