

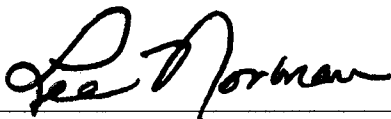
NOTICE OF MEETING
COMMISSIONERS COURT OF GARZA COUNTY, TEXAS
TUESDAY, OCTOBER 15, 2013 AT 9:00 A.M.
GARZA COUNTY COURTHOUSE, 3rd Floor
300 WEST MAIN
POST, TEXAS 79356

COMPLETE AGENDA:

Call to Order- Tuesday, October 15, 2013 at 9:00 a.m.

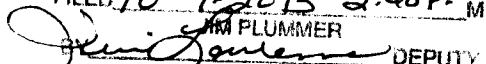
DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

1. Minutes from Prior Meetings
2. Receive Reports from County Offices
3. Accounts Payable
4. Joe Cook - Airport Report
5. Discuss to Approve A FLSA 207 (k) Resolution
6. Discuss to Approve Workers Compensation Coverage for Jurors and Election Personnel Workers
7. Discuss to Approve Changes to Personnel Policy Manual
8. Discuss to Approve the 2014 Indigent Defense Grant Program Resolution
9. Discuss to Approve A Non-Standard Contract Between Garza County and West Texas Centers
10. Discuss to Approve A Services Agreement for County Information Resources Agency (CIRA) for County Emails and Website
11. Discuss to Approve 2 Requests for Public Assistance
12. Heating and Cooling Project
13. Budget Amendments and Line Item Transfers
14. Public Comment



Lee Norman - Garza County Judge

ACCORDANCE WITH TITLE III OF THE AMERICANS WITH DISABILITIES ACT, WE INVITE ALL ATTENDEES TO ADVISE US OF ANY SPECIAL ACCOMMODATIONS DUE TO DISABILITY. PLEASE SUBMIT YOUR REQUEST AS FAR IN ADVANCE AS POSSIBLE, OF THE MEETING YOU WISH TO ATTEND BY CONTACTING MEG NELSON AT 806-495-4405.

FILED 10-9-2013 2:40 P.M.
JIM PLUMMER
 DEPUTY
CLERK OF COUNTY COURT,
GARZA COUNTY TEXAS

A regular meeting of the Commissioners' Court of Garza County, Texas was held on Tuesday, October 15, 2013 at 9:00 a.m. at the Commissioners' Courtroom, 300 W. Main St., Post, TX with the following members present: Lee Norman, Judge; Commissioners – Pct. 1-Gary McDaniel, Pct. 2-Charles Morris and Pct. 4-Jerry Benham.

Not present was Pct. 3 Commissioner Ted Brannon.

County officials present: Jim Plummer, District and County Clerk; Nancy Wallace, Tax Collector/Assessor; Ruth Ann Young, Treasurer; and Preston Poole, Attorney.

Also present: Meg Nelson, Administrative Assistant; Joe Cook, Manager of the Post-Garza County Airport; Thomas Payton; J.W. Payton; and Anna Gibson, Post Dispatch.

Judge Norman called the meeting to order at 9:03 a.m.

Order 1: Minutes from the September 30, 2013 regular meeting were approved as presented with a motion by Commissioner Morris and seconded by Commissioner McDaniel. With a majority of the court members voting aye, the motion carried and so ordered.

Order 2: The following items of information were brought before the Court as a written report or for discussion:

- a. Clerk
- b. Senior Transportation
- c. Post-Garza County Airport
- d. Justice of the Peace – 1
- e. Justice of the Peace – 2
- f. County Court Monthly - Office of Court Administration
- g. District Court Monthly - Office of Court Administration
- h. County Court Appointed Civil Attorney
- i. Guardianships Filed
- j. District Court Appointed Civil Attorney
- k. Garza County Combination Tax and Revenue Certificates of Obligation, Series 2008 Bond, Reserve and Construction Funds
- l. Garza County Public Facility Corporation Taxable Project Revenue Refunding Bonds, Series 2012 Bond, Reserve and Project Funds; Rental, Operating, Surplus, Cost of Issuance, Escrow Accounts and Juvenile Facility Surplus Account.

Motion was made by Commissioner McDaniel and seconded by Commissioner Morris to accept the reports as presented. With a majority of the court members voting aye, the motion carried and so ordered. (Written reports are attached.)

- Order 3: Came on to be considered were the precinct and countywide accounts payable for September 30, 2013 through October 15, 2013. Motion was made by Commissioner McDaniel and seconded by Commissioner Benham that all accounts presented in the fund requirement print-out are ordered paid and presented to the Treasurer for payment. With a majority of the court members voting aye, the motion carried and so ordered. (Printout is attached.)
- Order 4: Came on for presentation was a report about the Post-Garza County Airport.
Airport manager Joe Cook informed the court of specific issues concerning the airport: a maintenance grant, a capital improvements grant, the possibility of a fuel system, five permanent aircraft and some part time aircraft currently occupy the premises, air traffic (four landings in the last month), hangars being used for storage are being cleared out for aviation related items and prospective plans for projects at the airport. No action taken.
- Order 5: Came on for consideration was a resolution concerning law enforcement personnel and the Fair Labor Standards Act. Treasurer explained that the issue concerns law enforcement personnel. She stated that there should be a resolution on file. A motion was made by Commissioner McDaniel and seconded by Commissioner Benham to approve the Resolution as presented. With a majority of the court members voting aye, the motion carried and so ordered. (Resolution is attached.)
- Order 6: Came on for consideration was workers compensation coverage for jurors and election personnel workers. Treasurer Young said it may be a good idea to have the coverage.
A motion was made by Commissioner Benham and seconded by Commissioner Morris to NOT approve workers compensation coverage for jurors and election personnel workers offered by the Texas Association of Counties. With a majority of the court members voting aye, the motion carried and so ordered. (Information is attached.)
- Order 7: Came on for consideration was changes in the Personnel Policy Manual.
Treasurer Young recommended that the Family and Medical Leave Act (FMLA) be added to the county's policy manual.

Motion was made by Commissioner McDaniel and seconded by Commissioner Morris to add the FMLA policy to the county manual. With a majority of the court members voting aye, the motion carried and so ordered. (The FMLA is attached.)

- Order 8: Came on for consideration was the 2014 Garza County Resolution Indigent Defense Grant Program.
Motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the Resolution as presented. With a majority of the court members voting aye, the motion carried and so ordered. (The resolution is attached.)
- Order 9: Came on for consideration was a non-standard contract between West Texas Centers (WTC) and Garza County Commissioners' Court.
A motion was made by Commissioner McDaniel and seconded by Commissioner Benham to approve the agreement with WTC to provide Garza County mental health and intellectual and developmental disability services.
With a majority of the court members voting aye, the motion carried and so ordered. (Contract is attached.)
- Order 10: Came on for consideration was an agreement for email and website services from County Information Resources Agency (CIRA) and Garza County Commissioners' Court.
Administrative Assistant Meg Nelson explained that the costs are \$550 per year plus \$2 per email account.
A motion was made by Commissioner Benham and seconded by Commissioner McDaniel to approve the agreement with CIRA to provide Garza County with email accounts only services.
With a majority of the court members voting aye, the motion carried and so ordered. (Agreement is attached.)
- Order 11: Came on for consideration were two applications for public assistance.
- a. Attorney Poole explained that the applicant is eligible for \$75 of electricity assistance according to the court's guidelines. But suggested that the applicant request assistance from the electric company.
Motion was made by Commissioner McDaniel and seconded by Commissioner Benham to approve the application from T.M. and pay \$75 toward the electric bill. With a majority of the court

members voting aye, the motion carried and so ordered. (The application is attached.)

b. Meg Nelson said the applicant has obtained a new job.

Attorney Poole explained the applicant is eligible for \$150 of rent assistance according to the court's guidelines.

Motion was made by Commissioner Benham and seconded by Commissioner McDaniel to approve the application from K.P. and pay \$150 toward the rent bill. With a majority of the court members voting aye, the motion carried and so ordered. (The application is attached.)

Order 12: Heating and Cooling project

Judge Norman explained that phase two continues.

Order 13: Came on for consideration was line item transfers and budget amendment requests.

Ten (10) line item transfers were submitted to clean-up the 2012-2013 fiscal year budget.

a. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the line item transfer presented for the Clerk's office for \$4218.17.

With a majority of the court members voting aye, the motion carried and so ordered.

b. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the line item transfer presented for the Jail Facility office for \$10,596.99.

With a majority of the court members voting aye, the motion carried and so ordered.

c. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the line item transfer presented for the Jail Facility office for \$13,112.56.

With a majority of the court members voting aye, the motion carried and so ordered.

d. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the line item transfer presented for the Jail Facility office for \$163,250.76.

With a majority of the court members voting aye, the motion carried and so ordered.

e. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the line item transfer presented for the Courthouse Maintenance office for \$86.16.

With a majority of the court members voting aye, the motion carried and so ordered.

f. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the line item transfer presented for the DPS Weigh Station/Game Warden office for \$54.14.

With a majority of the court members voting aye, the motion carried and so ordered.

g. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the line item transfer presented for the County Programs office for \$569.27.

With a majority of the court members voting aye, the motion carried and so ordered.

h. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the line item transfer presented for the Road & Bridge #1 office for \$64.62.

With a majority of the court members voting aye, the motion carried and so ordered.

i. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the line item transfer presented for the Road & Bridge #2 office for \$25.64.

With a majority of the court members voting aye, the motion carried and so ordered.

j. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the line item transfer presented for the Road & Bridge #3 office for \$64.62.

With a majority of the court members voting aye, the motion carried and so ordered.

k. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the line item transfer presented for the Road & Bridge #4 office for \$29.14.

With a majority of the court members voting aye, the motion carried and so ordered.

(Line item transfers are attached.)

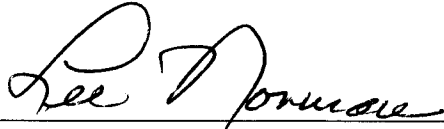
Order 14: Public Comment

J.W. Payton asked about line item transfers from one department to another.

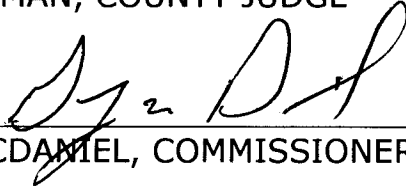
The meeting adjourned at 10:18 a.m.

The next regular meeting is Monday, October 28, 2013.

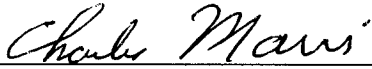
Approved this 28th day of October, 2013.



LEE NORMAN, COUNTY JUDGE

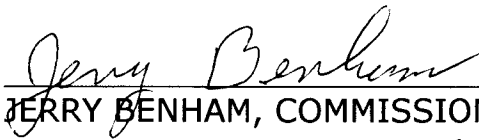


GARY MCDANIEL, COMMISSIONER PCT. 1



CHARLES MORRIS, COMMISSIONER PCT. 2

TED BRANNON, COMMISSIONER PCT. 3



JERRY BENHAM, COMMISSIONER PCT. 4

ATTEST:



JIM PLUMMER, COUNTY CLERK

P.O. Box 366
300 West Main Street
Post, Texas 79356



Phone: 806-495-4430
Fax: 806-495-1131

JIM PLUMMER
District and County Clerk

Date: Oct. 15, 2013

**Welcome to the
Commissioners Court
of Garza County**

*Please leave any printed
material you presented
with the Clerk.
Thank You!*

	Name (please print)	Organization's Name	Addressing the Court "Yes" or "No"	Leaving Printed Material "Yes" or "No"
1	Anna Wilson	Post Dispatch	NO	
2	Joe Cook	AIRPORT	YES	No
3	Thomas H. Payton	Self	no	No
4	J.W. Payton	self	No	No
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