

NOTICE OF MEETING  
COMMISSIONERS COURT OF GARZA COUNTY, TEXAS  
MONDAY, AUGUST 24, 2015 AT 9:00 A.M.  
GARZA COUNTY COURTHOUSE, 3<sup>rd</sup> Floor  
300 WEST MAIN  
POST, TEXAS 79356

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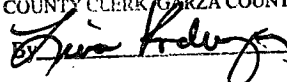
COMPLETE AGENDA:

Call to Order- Monday, August 24, 2015 at 9:00 a.m.

**DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:**

1. Minutes from Prior Meetings
2. Receive Reports from County Offices
3. Accounts Payable
4. Discuss to Approve a Burn Ban
5. Discuss to Approve a Bid on Lot 39, Block 2, Hart Addition, Post Texas
6. Discuss to Approve Early Voting Poll Workers for the November 3, 2015 Constitutional Amendment Election
7. Discuss to Approve Election Day Judge and Alternate Judge for the November 3, 2015 Constitutional Amendment Election
8. Discuss to Approve Early Voting Ballot Board (EVBB) for the November 3, 2015 Constitutional Amendment Election
9. Discuss to Approve Employee Additional Sick Leave for the Clerk's Office
10. Discuss to Approve Applications for Public Assistance
11. Discuss to Approve a Resolution for Garza County Trailblazers for Home-Delivered Meals
12. Discuss to Approve Amending the Policy Manual Regarding Sick Leave
13. Budget Amendments and Line Item Transfers
14. Public Comment
15. Budget  
Discuss to Approve Plans for use of the County Clerk's Dedicated Funds
16. Public Hearing on the 2015-2016 Budget

  
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Lee Norman - Garza County Judge

FILED FOR RECORD  
19 day of August 2015  
at 1:10 o'clock P.M.  
JIM PLUMMER  
COUNTY CLERK, GARZA COUNTY, TEXAS  
 Deputy

A regular meeting of the Commissioners' Court of Garza County, Texas was held on Tuesday, August 24, 2015 at 9:00 a.m. at the Commissioners' Courtroom, 300 W. Main St., Post, TX with the following members present: Lee Norman, Judge; Commissioners – Pct. 1-Gary McDaniel, Pct. 2-Charles Morris, Pct. 3-Ted Brannon and Pct. 4-Jerry Benham.

County officials present: Jim Plummer, District and County Clerk; Ted Weems, Attorney; LuAnne Terry, Treasurer; Nancy Wallace, Tax Assessor/Collector; and Eric Cravy, Constable 2.

Also present: Meg Nelson, Administrative Assistant; Tom Peyton; Pat Henry, Cochran County Judge; and Kent Mahoney, Post Dispatch.

Judge Norman called the meeting to order at 9:02 a.m.

Order 1: Minutes from the August 10, 2015 regular meeting were approved as presented with a motion by Commissioner Morris and seconded by Commissioner Benham. With a majority of the court members voting aye, the motion carried and so ordered.

Order 2: Reports from county offices - The following items of information were brought before the Court as a written and/or a verbal report:

- a. Treasurer
- b. Budget Analysis Usage Report
- c. Clerk
- d. County Court Monthly - Office of Court Administration
- e. District Court Monthly - Office of Court Administration
- f. Garza Wildlife Damage Association
- g. Garza County Combination Tax and Revenue Certificates of Obligation, Series 2008 Bond, Reserve and Construction Funds
- h. Garza County Public Facility Corporation Taxable Project Revenue Refunding Bonds, Series 2012 Bond, Reserve and Project Funds; Rental, Operating, Surplus, Cost of Issuance, Escrow Accounts and Juvenile Facility Surplus Account.  
(Written reports are attached.)

Motion was made by Commissioner Benham and seconded by Commissioner Morris to accept the reports as presented. With a majority of the court members voting aye, the motion carried and so ordered.

- Order 3: Came on to be considered were the precinct and countywide accounts payable for August 11, 2015 through August 24, 2015. Motion was made by Commissioner McDaniel and seconded by Commissioner Brannon that all accounts presented in the fund requirement print-out is ordered paid and presented to the Treasurer for payment. With a majority of the court members voting aye, the motion carried and so ordered. (Printout is attached.)
- Order 4: Came on for consideration was whether order a burn ban (Order for Garza County Prohibition of Outdoor Burning). Motion was made by Commissioner Brannon and seconded by Commissioner McDaniel to prohibit certain outdoor burning as described in the Order, which is the same as the previous Order, for 90 days, to end 11/24/2015. With a majority of the court members voting aye, the motion carried and so ordered. (Order is attached.)
- Order5: Came on for consideration was a bid for sheriff's sale property: Lot 39, Block 2, Hart Addition. Attorney Weems and Tax Collector Wallace recommend that the bid be accepted. Motion was made by Commissioner McDaniel and seconded by Commissioner Brannon to approve the bid from Amanda Salinas for \$650. With a majority of the court members voting aye, the motion carried and so ordered. (Information attached.)
- Order 6: Came on for consideration was the appointment of the Early Voting Poll Workers for the November 3, 2015 Constitutional Amendment Election. Motion was made by Commissioner Charles and seconded by Commissioner Benham to appoint the Early Voting Poll workers as presented: Jim Plummer, Clerk; Lina Rodriguez, Deputy Clerk; Billy Cross, Deputy Clerk; and Dora Ayala, Deputy Clerk. With a majority of the court members voting aye, the motion carried and so ordered. (Information is attached.)
- Order 7: Came on for consideration was to appoint the Presiding Judge and Alternate Judge for the November 3, 2015 Constitutional Amendment Election. Motion was made by Commissioner McDaniel and seconded by Commissioner Morris to appoint Travis Sweet as the Presiding Judge and Billie Cross as the Alternate Judge. With a majority of

the court members voting aye, the motion carried and so ordered. (Information is attached.)

- Order 8: Came on for consideration was the appointment of the Early Voting Ballot Board (EVBB) for the November 3, 2015 Constitutional Amendment Election. A motion was made by Commissioner Morris and seconded by Commissioner Benham to appoint Kathy Beach as the EVBB Presiding Judge and Pat Cruse as the Alternate Judge. With a majority of the court members voting aye, the motion carried and so ordered. (Information attached.)
- Order 9: Came on for consideration was additional sick leave for an employee in the Clerk's office. Clerk Plummer explained that Dora Ayala had a medical procedure on 8/19/2015 and may be out up to six weeks. Motion was made by Commissioner McDaniel and seconded by Commissioner Morris to approve additional sick leave for Dora Ayala until the next regular meeting on 09/14/2015. With a majority of the court members voting aye, the motion carried and so ordered.
- Order 10: Came on for consideration were applications for public assistance.
- a. Attorney Weems informed the court that the applicant does not qualify for assistance. Motion was made by Commissioner Benham and seconded by Commissioner Brannon to DENY the application from A.E. With a majority of the court members voting aye, the motion carried and so ordered. (Application is attached.)
  - b. Attorney Weems informed the court that the applicant does qualify for assistance. Motion was made by Commissioner Brannon and seconded by Commissioner McDaniel to approve the application from A.E.: \$300 (\$225 for rent and \$75 for electricity). With a majority of the court members voting aye, the motion carried and so ordered. (Application is attached.)
- Order 11: Came on for consideration was a resolution certifying that Garza County has made a grant to Trailblazers, Inc. for the home-delivered meal program. The \$12,000 grant is for Garza County Trailblazers through the Texas Department of Agriculture to be used between October 1, 2015 and September 30, 2016.

Motion was made by Commissioner Benham and seconded by Commissioner Brannon to approve the resolution. With a majority of the court members voting aye, the motion carried and so ordered. (The resolution is attached.)

Order 12: Came on for consideration was amending the (employee) policy manual regarding sick leave. Judge Norman explained that a written policy is needed and that the previous unwritten policy will no longer be offered. Motion was made by Commissioner Brannon and seconded by Commissioner Benham to approve the amendment to the county employee policy manual to increase the sick leave cap from 160 hours to 480 hours. With a majority of the court members voting aye, the motion carried and so ordered.

Order13: Came on for consideration was line item transfers and budget amendment requests. None presented.

Order 14: Public Comment

The court recessed at 9:32 a.m.

The court resumed at 9:50 a.m.

Order 15: 2015-2016 Budget  
a. Plans for use of the County Clerk's dedicated funds  
Clerk Plummer explained the plans for the County Clerk's Records Archive Fund and the County Clerk's Management and Preservation Fund (RMF).  
A motion was made by Commissioner Brannon and seconded by Commissioner Benham to TABLE the issue until September 8, 2015.  
With a majority of the court members voting aye, the motion carried and so ordered. (Proposed plans are attached.)

Treasurer Terry reported that after recent adjustments to the proposed budget, the expenses are \$16,048.35 over revenues.

The court questioned and discussed with Constable Eric Cravy the circumstances of his absence from his job responsibilities for up to the past three years.

Motion was made by Commissioner Morris and seconded by Commissioner Brannon to adjust the salary of Constable Eric Cravy from \$35,577.60 to \$20,000 for the 2015-2016 budget. With all voting aye, including Judge Norman, the motion carried and so ordered.

The balance shortfall will be taken from the special projects line item in the county judge's budget to balance the budget.

The court recessed at 10:15 a.m.

The court resumed at 10:30 a.m.

Order 16: Public hearing on the 2015-2016 budget

Eric Cravy was present to address the court about returning to work after a long illness and plans to return to regular duties. He last worked regularly in January 2015. Since then he had surgery and later suffered a stroke. He expects to be back to normal working procedure within two weeks. Commissioner Brannon informed him that the court is considering lowering his salary.

Attorney Weems explained an AG opinion concerning setting of a salary of a Constable: the County must provide a reasonable salary which is at the discretion of the court.


Commissioner Brannon added that the cost of the new cell at the landfill is reflected in the budget. The new pit will be used for brush and debris.

The meeting adjourned at 11:20 a.m.

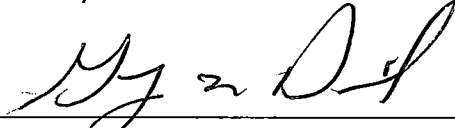
*The second public hearing concerning the proposed budget is set for Tuesday, September 8, 2015 at 5:30 p.m.*

*The next regular meeting is set for September 14, 2015.*

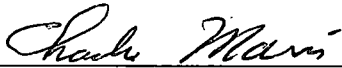
Approved and signed this 14<sup>th</sup> day of September, 2015.



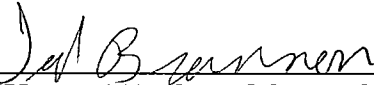
LEE NORMAN, COUNTY JUDGE



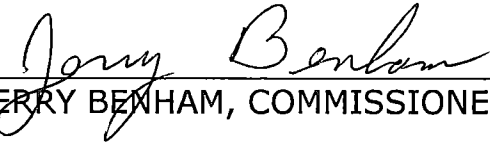
GARY MCDANIEL, COMMISSIONER PCT. 1



CHARLES MORRIS, COMMISSIONER PCT. 2



TED BRANNON, COMMISSIONER PCT. 3



JERRY BENHAM, COMMISSIONER PCT. 4

ATTEST:



JIM PLUMMER, COUNTY CLERK

P.O. Box 366  
300 West Main Street  
Post. Texas 79356



Phone: 806-495-4430  
Fax: 806-495-4431

**JIM PLUMMER**  
District and County Clerk

Date: 8/24/2015

**Welcome to the  
Commissioners Court  
of Garza County**

*Please leave any printed  
material you presented  
with the Clerk.  
Thank You!*

	Name (please print)	Organization's Name	Addressing the Court "Yes" or "No"	Leaving Printed Material "Yes" or "No"
1	Tom Payton	Self	no	no
2	Eric Cravy	Constable	yes	No
3	Pat Henry	county judge	no	no
4	Kent McManey	POST DISPATCH	no	no.
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