

NOTICE OF MEETING
COMMISSIONERS COURT OF GARZA COUNTY, TEXAS
MONDAY, MAY23, 2016 AT 9:00 A.M.
GARZA COUNTY COURTHOUSE, 3rd Floor
300 WEST MAIN
POST, TEXAS 79356

COMPLETE AGENDA:

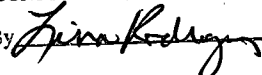
Call to Order- Monday, May 23, 2016 at 9:00 a.m.

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

1. Minutes from Prior Meetings
2. Receive Reports from County Offices
3. Accounts Payable
4. Greg Jones Retirement Letter
5. Discuss to Approve a Property Bid for Lot 11, Block 21, 206 W. 13th, Post, Texas
6. Discuss to Approve a Property Bid for Lot 12, Blk. 21, 208 W. 13th, Post, Texas
7. Discuss to Approve the Garza County 2016 Property Insurance Renewal
8. Discuss to Approve an Engagement Letter for the 2016 Audit
9. Discuss to Approve Recommendations from TAC to Update the Policy Manual
10. Discuss to Approve the ARTS Renewal
11. Open and Approve the Sealed Bids for Precinct 1 Chip Seal Project
12. Discuss to Approve a Permit Application -Operations Within County Rights of Way
13. Budget Amendments and Line Item Transfers
14. Budget
15. Public Comment



Lee Norman - Garza County Judge

FILED FOR RECORD
18 day of May 2016
at 1:30 o'clock P M.
JIM PLUMMER
COUNTY CLERK, GARZA COUNTY, TEXAS
By  Deputy

A regular meeting of the Commissioners' Court of Garza County, Texas was held on Monday, May 23, 2016 at 9:00 a.m. at the Commissioners' Courtroom, 300 W. Main St., Post, Texas with the following members present: Lee Norman, Judge; Commissioners - Pct. 1-Gary McDaniel; Pct. 2-Charles Morris, Pct. 3-Ted Brannon and Pct. 4-Jerry Benham.

County officials present: Jim Plummer, District and County Clerk; Ted Weems, Attorney; Nancy Wallace, Tax Collector/Assessor; LuAnne Terry, Treasurer; and Terry Morgan, Sheriff.

Also present: Meg Nelson, Administrative Assistant; Nancy McDonald and Greg Jones, Extension Agents; Dakota McDonald; Tom Payton; and Kent Mahoney, Post Dispatch.

Judge Norman called the meeting to order at 9:05 a.m.

- Order 1: Minutes from the May 9, 2016, regular meeting were approved as presented with a motion by Commissioner McDaniel and seconded by Commissioner Benham. With a majority of the court members voting aye, the motion carried and so ordered.
- Order 2: Reports from county offices - The following items of information were brought before the Court as a written and/or a verbal report:
- a. Sheriff Morgan: The jail is about full with 55 out of county inmates. A new contract has started with Floyd County.
 - b. Judge Norman: Jack Stoffgren, a member of the regional public defender program for many years, is retiring.
 - c. Clerk Plummer: 300 people voted early in person in the Joint Primary Runoff over the five day period.
 - d. 2016 Joint Primary Runoff Election Workers
 - e. County Court Monthly - Office of Court Administration
 - f. District Court Monthly - Office of Court Administration
 - g. Justice of the Peace, 1
 - h. Justice of the Peace, 2
 - i. Garza County Combination Tax and Revenue Certificates of Obligation, Series 2008 Bond, Reserve and Construction Funds Garza County Public Facility Corporation Taxable Project Revenue Refunding Bonds, Series 2012 Bond, Reserve and Project Funds; Rental, Operating, Surplus, Cost of Issuance, Escrow Accounts and Juvenile Facility Surplus Account.
- Motion was made by Commissioner Brannon and seconded by Commissioner Morris to accept the reports as presented. With a majority of the court members voting aye, the motion carried and so ordered.

- Order 3: Came on for consideration was the precinct and countywide accounts payable for May 10, 2016 through May 23, 2016. Motion was made by Commissioner McDaniel and seconded by Commissioner Benham that all accounts presented in the fund requirement print-out is ordered paid and presented to the Treasurer for payment. With a majority of the court members voting aye, the motion carried and so ordered. (Printout is attached.)
- Order 4: Came on for presentation was a retirement letter from Greg Jones. Greg Jones addressed and presented a letter informing the court that he will retire effective May 31, 2016 as the Garza County Extension Agent-Ag. He has been with the County for 16 years. Motion was made by Commissioner Benham and seconded by Commissioner Morris to accept the retirement of Greg Jones. With a majority of the court members voting aye, the motion carried and so ordered. (Letter is attached.)
- Order 5: Came on for consideration was a bid for county property: Lot 11, Block 21, 206 W. 13th, of the original town site of Post. Motion was made by Commissioner McDaniel and seconded by Commissioner Benham to TABLE the item. With a majority of the court members voting aye, the motion carried and so ordered. (Information attached.)
- Order 6: Came on for consideration was a bid for county property: Lot 12, Block 21, 208 W. 13th, of the original town site of Post. Motion was made by Commissioner McDaniel and seconded by Commissioner Benham to TABLE the item. With a majority of the court members voting aye, the motion carried and so ordered. (Information attached.)
- Order 7: Came on for consideration was the annual property coverage renewals with the Texas Association of Counties (TAC). The quoted property coverage fee is \$32,549. Motion was made by Commissioner Brannon and seconded by Commissioner Morris to approve the payments to TAC for the property coverage renewals. With a majority of the court members voting aye, the motion carried and so ordered. (The invoices are attached.)
- Order 8: Came on for consideration was the audit agreement engagement letter with independent certified public accountants Bollinger, Segars, Gilbert & Moss, L.L.P. (BSGM) for the year ending September 30, 2016. Treasurer Terry informed the court the firm's fee remains at \$26,000.

A motion was made by Commissioner McDaniel and seconded by Commissioner Benham to approve the agreement with BSGM as presented for auditing services.

With a majority of the court members voting aye, the motion carried and so ordered. (The agreement is attached.)

Order 9: Came on for consideration was recommendations to update the policy manual.

Treasurer Terry explained that these are recommendations from Michelle Arseneau of the Texas Association of Counties (TAC).

Attorney Weems endorses the changes. Sheriff Morgan would like to keep the employee probationary period for his department.

Motion was made by Commissioner Morris and seconded by Commissioner Brannon to approve the recommended updates to the county employee policy manual.

With a majority of the court members voting aye, the motion carried and so ordered. (Information is attached.)

Order 10: Came on for consideration was renewal of ARTS (Reporting and Tracking service for the Affordable Care Act).

Treasurer Terry explained the service provided by the Texas Association of Counties (TAC) is offered at no charge.

Motion was made by Commissioner McDaniel and seconded by Commissioner Benham to approve the ARTS service.

With a majority of the court members voting aye, the motion carried and so ordered. (Information is attached.)

Order 11: Came on for consideration was the opening of sealed bids for the Precinct 1 seal coat project.

One (1) bid was received from Lipham Asphalt & Paving.

Motion was made by Commissioner McDaniel and seconded by Commissioner Benham to approve the bid for \$95,926.10.

With a majority of the court members voting aye, the motion carried and so ordered. (Quotation is attached.)

Order 12: Came on for consideration was a permit application for operations within county right of way.

996 Holdings, LLC requests permission to construct a commercial drive over a county road right of way at 196 Ninth St., Southland, TX.

Motion was made by Commissioner McDaniel and seconded by Commissioner Brannon to approve the application.

With a majority of the court members voting aye, the motion carried and so ordered. (Application is attached.)

Order 13: Came on for consideration was line item transfers and budget amendment requests.

One (1) budget correction was submitted.

a. A motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the budget correction presented for the Emergency Management office for \$2447.22.

With a majority of the court members voting aye, the motion carried and so ordered.

(Line item transfers and budget amendments are attached.)

Order 14: Budget

Judge Norman announced that department budget requests are due at the Treasurer's office by June 27, 2016.

Order 15: Public Comment

None presented.

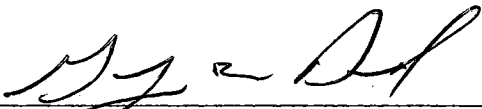
The meeting adjourned at 9:44 a.m.

The next regular meeting is set for June 13, 2016.

Approved and signed this 13th day of June, 2016.



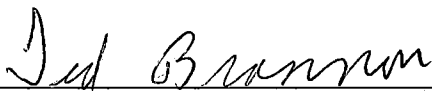
LEE NORMAN, COUNTY JUDGE



GARY MCDANIEL, COMMISSIONER PCT. 1



CHARLES MORRIS, COMMISSIONER PCT. 2



TED BRANNON, COMMISSIONER PCT. 3

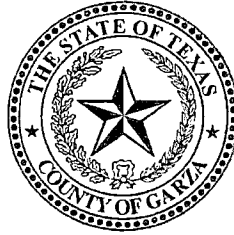


JERRY BENHAM, COMMISSIONER PCT. 4

ATTEST: 

JIM PLUMMER, COUNTY CLERK

P.O. Box 366
300 West Main Street
Post, Texas 79356



Phone: 806-495-4430
Fax: 806-495-4431

JIM PLUMMER
District and County Clerk

Date: MAY 23, 2016

**Welcome to the
Commissioners Court
of Garza County**

*Please leave any printed
material you presented
with the Clerk.
Thank You!*

	Name (please print)	Organization's Name	Addressing the Court "Yes" or "No"	Leaving Printed Material "Yes" or "No"
1	Dakota McDonald		NO	NO
2	Nancy McDonald	Texas AAM	NO	NO
3	Tom Payne	Self	no	no
4	Kent Muhoney	POST DISPATCH	NO	NO
5	Greg Jones	TEXAS AAM EX.	YES	NO
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