

NOTICE OF MEETING
COMMISSIONERS COURT OF GARZA COUNTY, TEXAS
MONDAY, AUGUST 8, 2016 AT 9:00 A.M.
GARZA COUNTY COURTHOUSE, 3rd Floor
300 WEST MAIN
POST, TEXAS 79356

COMPLETE AGENDA:

Call to Order- Monday, August 8, 2016 at 9:00 a.m.

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

1. Minutes from Prior Meetings
2. Receive Reports from County Offices
3. Accounts Payable
4. Discuss to Approve the SAVNS Grant Service Agreement
5. Discuss to Approve the Statement of Agreement Between West Texas Centers and Garza County Commissioner's Court
6. Discuss to Approve an Intergovernmental Agreement Between Garza County and Borden County Regarding Housing of Borden County Inmates in the Garza County Law Enforcement Center/Jail
7. Discuss to Approve Entering Into an Engineering Agreement for the Airport Renovation Grant and Seek Approval for Engineering Fee Payment
8. Discuss to Approve Entering Into the TxDOT Aviation Construction Renovation
9. Discuss to Approve a Bid for the 2011 GMC Z-71 Pickup
10. Discuss to Approve Ratifying the Risk Management Pool Liability Coverage Removing Optional Coverage
11. Discuss to Approve Applications for Public Assistance
12. Budget Amendments and Line Item Transfers
13. Budget
14. Public Comment



Lee Norman - Garza County Judge

4th FILED FOR RECORD
day of *August* 2016
at *2:10* o'clock *P*. M.
JIM PLUMMER
COUNTY CLERK, GARZA COUNTY, TEXAS
By *Dona Angel* Deputy

A regular meeting of the Commissioners' Court of Garza County, Texas was held on Monday, August 8, 2016 at 9:00 a.m. at the Commissioners' Courtroom, 300 W. Main St., Post, Texas with the following members present: Lee Norman, Judge; Commissioners - Pct. 1-Gary McDaniel, Pct. 2- Charles Morris, Pct. 3-Ted Brannon and Pct. 4-Jerry Benham.

County officials present: Jim Plummer, District and County Clerk; Ted Weems, Attorney; Terry Morgan, Sheriff; Luanne Terry, Treasurer; Nancy Wallace, Tax Assessor/Collector.

Also present: Meg Nelson, Administrative Assistant; Nancy McDonald, AgriLife Extension Office; Brand Taylor, Garza County Probation Department; Mayor Archie Gill, City of Post; Scott Huffaker, Bob Macy, Bill Aten, and Jeff Lott, Post-Garza County Airport Board; Wade Troth, Texas Department of Transportation (TxDot); John Hamilton, Parkhill-Smith-Cooper (PSC) engineering firm; Courtney Paz and Matthew Bills, South Plains Association of Governments (SPAG); and Julia Childs, Post Dispatch.

Judge Norman called the meeting to order at 9:04 a.m.

- Order 1: Minutes from the July 25, 2016, regular meeting and the August 2, 2016 special meeting were approved as presented with a motion by Commissioner Morris and seconded by Commissioner McDaniel. With a majority of the court members voting aye, the motion carried and so ordered.
- Order 2: Reports from county offices - The following items of information were brought before the Court as a written and/or a verbal report:
- a. SPAG: Courtney Paz and Matthew Bills presented a strategic planning process study addressing economic development issues in Garza County. Bills will be conducting a study and invited the court to participate with ideas and questions.
 - b. Sheriff Morgan: the out of county jail inmate population is increasing as are the revenues from the 14 counties contracted. MHMR inmates are helping the numbers and the jail staff is equipped to handle the special population.
 - c. Clerk - June 2016
 - d. Clerk - July 2016
 - e. County Court Appointed Civil Attorney (OCA)
 - f. District Court Appointed Civil Attorney - (OCA)
 - g. Registrar of Death (TER/SOS)
 - h. Mental Health - Guardianship (DPS)
 - i. Senior Van
- Motion was made by Commissioner Benham and seconded by Commissioner Morris to accept the reports as presented. With a

majority of the court members voting aye, the motion carried and so ordered.

Order 7: Came on for consideration was entering into an engineering agreement for an airport renovation grant and to seek approval for an engineering fee payment.

Airport board member Jeff Lott asked the court to participate with the City of Post in the \$2.5 million project with a 10% matching grant. The county would pay 5% of the total. The engineering study must proceed at a cost of \$15,000 which the funds are currently in the county budget. The project deadline is in 2020.

John Hamilton, an engineer with PSC, emphasized the importance of an airport to a community and that maintenance is necessary.

Chris Atkinson, the resident manager of the airport, explained the frequency of its use. He provided pictures of various air craft.

Wade Troth, with TxDOT, said the funds for the engineering study are due after October 1, 2016 and will take about a year with a total cost of \$400,000 with the county responsible for 5%. The overall project may take three years.

Lott recommended that the court go forward with the engineering study which will lock in the available funds of the grant.

Motion was made by Commissioner Brannon and seconded by Commissioner Morris to approve funding for the engineering study up to \$20,000.

With a majority of the court members voting aye, the motion carried and so ordered. (Information is attached.)

Order 3: Came on for consideration was the precinct and countywide accounts payable for July 26, 2016 through August 8, 2016.

Motion was made by Commissioner McDaniel and seconded by Commissioner Benham that all accounts presented in the fund requirement print-out is ordered paid and presented to the Treasurer for payment. With a majority of the court members voting aye, the motion carried and so ordered. (Printout is attached.)

Order 4: Came on for consideration was the Victim Information and Notification Everyday (VINE) Maintenance Renewal Grant Contract between Apriss, Inc. and Garza County for September 1, 2016 through August 31, 2017. Funds from the Office of the Attorney General cover the cost. Motion was made by Commissioner Morris and seconded by Commissioner McDaniel to approve the contract. With a majority of the court members voting aye, the motion carried and so ordered. (Contract is attached.)

- Order 5: Came on for consideration was a Statement of Agreement between West Texas Centers (WTC) and Garza County.
Judge Norman: WTC provides mental health services and maintains an office here.
A motion was made by Commissioner McDaniel and seconded by Commissioner Brannon to approve the agreement.
With a majority of the court members voting aye, the motion carried and so ordered. (Contract is attached.)
- Order 6: Came on for consideration was an intergovernmental agreement with Borden County regarding housing of inmates in the Garza County jail. Sheriff Morgan explained it's a standard contract.
Motion was made by Commissioner Morris and seconded by Commissioner Benham to approve the agreement.
With a majority of the court members voting aye, the motion carried and so ordered. (Memorandum is attached.)
- Order 8: Came on for consideration was entering into an engineering agreement for an airport renovation grant and to seek approval for an engineering fee payment.
(Inadvertently put on the agenda.)
- Order 9: Came on for consideration was bids for the sale of a 2011 GMC Z-71 pickup.
One (1) bid was submitted.
Motion was made by Commissioner McDaniel and seconded by Commissioner Benham to approve the bid from Glen Davis for \$16,500.
With a majority of the court members voting aye, the motion carried and so ordered. (Bid is attached.)
- Order 10: Came on for consideration was ratifying the risk management pool liability coverage removing optional coverage.
Judge Norman explained the insurance rider is over and above what is necessary and dropping it will save about \$4000.
Motion was made by Commissioner Brannon and seconded by Commissioner McDaniel to approve removing the optional coverage from the plan.
With a majority of the court members voting aye, the motion carried and so ordered. (Info is attached.)
- Order 11: Came on for consideration was an application for public assistance.
a. Attorney Weems informed the court that the applicant does qualify for assistance.

Motion was made by Commissioner Brannon and seconded by Commissioner McDaniel to approve the application from D.F. for \$107 for electricity.

With a majority of the court members voting aye, the motion carried and so ordered. (Application is attached.)

- b. Attorney Weems informed the court that the applicant does qualify for assistance.

Motion was made by Commissioner McDaniel and seconded by Commissioner Brannon to DENY the application from R.W.

With a majority of the court members voting aye, the motion carried and so ordered. (Application is attached.)

Order 12: Came on for consideration was line item transfers and budget amendment requests.

One (1) line item transfer was submitted.

- a. A motion was made by Commissioner McDaniel and seconded by Commissioner Benham to approve the line item transfer presented for the R&B 2 office for \$761.11.

With a majority of the court members voting aye, the motion carried and so ordered.

(Line item transfer is attached.)

The meeting recessed at 9:54 a.m.

The meeting resumed at 10:12 a.m.

Order 13: Budget (2016-2017)

Judge Norman reported the legal deadlines:

Today, calculation of effective tax rate, .9648, and the rollback rate, 1.0419, per \$100 valuation. Both are above the state's maximum rate of .80.

The commissioner precincts' percent of revenue is being dropped from 15% to 12% for the proposed budget.

Commissioner Morris offered \$100,000 from reserves while Commissioner Benham will give \$6784.30 toward balancing the proposed budget.

Treasurer Terry presented the 5th draft of the proposed budget which is a balanced budget at the .71 tax rate.

Commissioner McDaniel recommended that the judge's travel line item be reinstated to \$7500 because it is important for him to represent us in Austin especially during a legislative year.

Brandt Taylor explained how the probation office and the community recovery center are working together to reduce budgets. Juvenile Probation Officer Veronica Arguello, a certified counselor, will provide services to the recovery center. The pages of the affected offices are 31 and 40.

The final proposed budget will work with a .71 tax rate.

The meeting recessed at 11:08 a.m.

The meeting resumed at 11:18 a.m.

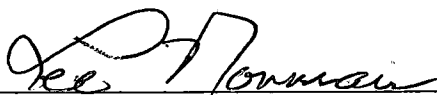
Order 14: Public Comment

Judge Norman announced that state Representative Drew Springer will be at the courthouse on August 10, 2016 at 9:30 a.m.

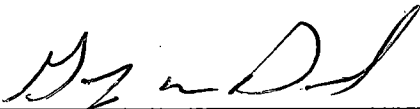
The meeting adjourned at 11:31 a.m.

The next regular meeting is set for August 22, 2016.

Approved and signed this 22nd day of August, 2016.



LEE NORMAN, COUNTY JUDGE



GARY MCDANIEL, COMMISSIONER PCT. 1



CHARLES MORRIS, COMMISSIONER PCT. 2



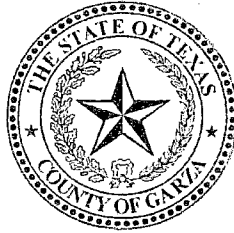
TED BRANNON, COMMISSIONER PCT. 3



JERRY BENHAM, COMMISSIONER PCT. 4

ATTEST: _____
JIM PLUMMER, COUNTY CLERK

P.O. Box 366
 300 West Main Street
 Post, Texas 79356



Phone: 806-495-4430
 Fax: 806-495-4431

JIM PLUMMER
 District and County Clerk

**Welcome to the
 Commissioners Court
 of Garza County**

*Please leave any printed
 material you presented
 with the Clerk.
 Thank You!*

Date: Aug. 4, 2016

	Name (please print)	Organization's Name	Addressing the Court "Yes" or "No"	Leaving Printed Material "Yes" or "No"
1	Nancy McDonald	Extension	No	No
2	Julia Childs	Dispatch	No	No
3	Wade Troth	Tx DOT	Yes	Yes
4	John Hamilton	PSC	Yes	No
5	Brandt Taylor	Garza Prob	Yes	Yes
6	Scott Huffaker	Garza Airport	Yes	Yes
7	BOB MACY	" "	No	No
8	Bill ATEN	" "	No	No
9	Archie Bill	City	No	No
10	John Lotz	Airport	Yes	No
11	Courtney Paz	SPAG	Yes	Yes
12	Matthew Bills	SPAG	Yes	Yes
13				
14				
15				

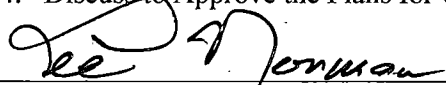
NOTICE OF MEETING
COMMISSIONERS COURT OF GARZA COUNTY, TEXAS
MONDAY, AUGUST 22, 2016 AT 9:00 A.M.
GARZA COUNTY COURTHOUSE, 3rd Floor
300 WEST MAIN
POST, TEXAS 79356

COMPLETE AGENDA:

Call to Order- Monday, August 22, 2016 at 9:00 a.m.

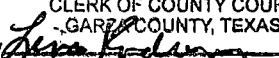
DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

1. Minutes from Prior Meetings
2. Receive Reports from County Offices
Rosa-CCA Report
3. Accounts Payable
4. Discuss to Approve Setting a Speed Limit on CR 378
5. Discuss to Approve the 2017 Sheriffs' and Constables' Fees
6. Discuss to Approve Medical Services Agreement Between Angela Hannaway, PA-C and The Garza County Sheriff's Department for The Garza County Jail
7. Order the General Election for November 8, 2016
8. Notice of Meeting of the County Election Board for November 8, 2016 General Election
9. Appointment of Poll Workers for the November 8, 2016 General Election
10. Establish the Central County Station (CCS) and Appoint Members for the November 8, 2016 General Election
11. Budget Amendments and Line Item Transfers
12. Public Comment
- 10:00 AM - Public Hearing**
 - A. Consider the Plans for Use of the County Clerk's Dedicated Funds
 - B. Public Hearing on Proposed Tax Rate
13. Budget
 - A. Discuss Tax Rate and Vote on Proposed Tax Rate
 - B. Set the Date for Adoption of Budget
14. Discuss to Approve the Plans for Use of the County Clerk's Dedicated Funds



Lee Norman - Garza County Judge

Filed 8-17 2016 3:00 PM.

JIM PLUMMER
CLERK OF COUNTY COURT
GARZA COUNTY, TEXAS
By  Deputy

A regular meeting of the Commissioners' Court of Garza County, Texas was held on Monday, August 22, 2016 at 9:00 a.m. at the Commissioners' Courtroom, 300 W. Main St., Post, Texas with the following members present: Lee Norman, Judge; Commissioners Pct. 1-Gary McDaniel, Pct. 2-Charles Morris, Pct. 3-Ted Brannon and Pct. 4-Jerry Benham.

County officials present: Jim Plummer, District and County Clerk; Ted Weems, Attorney; Nancy Wallace, Tax Collector/Assessor; LuAnne Terry, Treasurer; and Terry Morgan, Sheriff.

Also present: Meg Nelson, Administrative Assistant; and Julia Childs, Post Dispatch.

Judge Norman called the meeting to order at 9:00 a.m.

- Order 1: Minutes from the August 8, 2016, regular meeting were approved as presented with a motion by Commissioner McDaniel and seconded by Commissioner Benham. With a majority of the court members voting aye, the motion carried and so ordered.
- Order 2: Reports from county offices - The following items of information were brought before the Court as a written and/or a verbal report:
- a. Judge Norman: Almost all the funds have been used from the CETRZ county road grants. (See attachment.)
 - b. Attorney Weems: He, Judge Norman and Commissioner Morris have met with representatives from G&G Contractors and Brandt Engineering about the previous work on the county roads. G&G will evaluate to determine a remedy for the situation. Whatever work is agreed on will be done next summer.
 - c. Judge Norman: The news dealing with the prison (Dalby Unit) contract. An attorney for the Department of Justice commented last week that the Bureau of Prisons will no longer need to use private prisons. Prior to the contract with MTC expires, there will be a competitive bid process. He is seeking help from various sources to evaluate all options for the county.
 - d. Sheriff: No arrests were made at the rodeo. The jail is full and there is another county seeking a contract with Garza County.
 - e. Treasurer
 - f. Budget Usage Analysis Report
 - g. Tax Assessor/Collector
 - h. County Court Monthly - Office of Court Administration
 - i. District Court Monthly - Office of Court Administration
 - j. Justice of the Peace, 1
 - k. Justice of the Peace, 2
 - l. AgriLife Extension
 - m. Garza Wildlife Damage Services Program

- n. US Bank: Garza County Combination Tax and Revenue Certificates of Obligation, Series 2008 Bond, Reserve and Construction Funds Garza County Public Facility Corporation Taxable Project Revenue Refunding Bonds, Series 2012 Bond, Reserve and Project Funds; Rental, Operating, Surplus, Cost of Issuance, Escrow Accounts and Juvenile Facility Surplus Account.

Motion was made by Commissioner Morris and seconded by Commissioner Benham to accept the reports as presented. With a majority of the court members voting aye, the motion carried and so ordered.

- Order 3: Came on for consideration was the precinct and countywide accounts payable for August 9, 2016 through August 22, 2016. Motion was made by Commissioner McDaniel and seconded by Commissioner Brannon that all accounts presented in the fund requirement print-out is ordered paid and presented to the Treasurer for payment. With a majority of the court members voting aye, the motion carried and so ordered. (Printout is attached.)
- Order 4: Came on for consideration was the setting of a speed limit on County Road 378 (Fuller Road). Commissioner Benham said that cattle were run in to recently. The owner, John Ward, asked for the county to post a speed limit. Motion was made by Commissioner Morris and seconded by Commissioner McDaniel to approve a speed limit to be set at 35 mph on County Road 378 from Highway US 84 going east to the end of the county maintained portion of the road (at a cattle guard) for approximately three miles. With a majority of the court members voting aye, the motion carried and so ordered.
- Order 5: Came on for consideration was the Sheriff's and Constable's fee update. A motion was made by Commissioner Morris and seconded by Commissioner Benham to keep the fees the same. With a majority of the court members voting aye, the motion carried and so ordered.
- Order 6: Came on for consideration was a medical services agreement for the Garza County Jail. Sheriff Morgan informed the court that Dr. Orson Anderson has resigned and has left the first week of August. A new doctor would not be assigned until September 2017. PA-C Angela Hannaway is willing to fill the position. Attorney Weems checked with jail standards and

confirmed that the use of a Physician's Assistant is fine in that position.

A motion was made by Commissioner Benham and seconded by Commissioner Morris to enter into a medical agreement with Angela Hannaway, PA-C for medical/nursing services at the county jail. With a majority of the court members voting aye, the motion carried and so ordered. (Contract is attached.)

- Order 7: Came on for submission was the Order of General Election for November 8, 2016.
For informational purposes. Requires the judge's signature but no action from the court.
- Order 8: Came before the court for informational purposes was the announcement of the Notice of Meeting of the County Election Board. The meeting is set for Thursday, September 15, 2016 at 4:00 P.M. The board consists of the county judge, county clerk, sheriff, voter registrar and both county party chairs.
Court action is not necessary.
- Order 9: Came on for consideration was the appointment of poll workers for the November 8, 2016 General Election.
Clerk Plummer explained that the court must appoint the Presiding and Alternate Judges from the nominations by the county party chairs and that the Presiding Judges will appoint election clerks.
Motion was made by Commissioner McDaniel and seconded by Commissioner Morris to appoint the judges as presented. With a majority of the court members voting aye, the motion carried and so ordered. (List of judges is attached.)
- Order 10: Came on for consideration was the establishment of the Central Count Station (CCS) and the appointment of the members for the November 8, 2016 General Election.
Clerk Plummer explained that the court may establish the CCS and if so then appoint the members from the nominations made by the county party chairs.
Motion was made by Commissioner Brannon and seconded by Commissioner McDaniel establish the CCS and to appoint the judges as presented. With a majority of the court members voting aye, the motion carried and so ordered. (List of members is attached.)
- Order 11: Came on for consideration was line item transfers and budget amendment requests.
Two (2) budget amendments were submitted.

a. A motion was made by Commissioner Benham and seconded by Commissioner Morris to approve the budget amendment presented for the Sheriff's office for \$3750.

With a majority of the court members voting aye, the motion carried and so ordered.

b. A motion was made by Commissioner Benham and seconded by Commissioner Morris to approve the budget amendment presented for the law enforcement facility for \$116,149.77.

With a majority of the court members voting aye, the motion carried and so ordered.

(Budget amendments are attached.)

Order 12: Public Comment

Julia Childs, of the Post Dispatch, asked questions about the Department of Justice's decision to cease using private facilities, such as the Dalby Unit. What will happen to the current inmates? What if BOP decides not to contract with the Dalby unit? Judge Norman said the county would seek a new customer if the BOP is not interested. He added that a letter writing campaign will be started soon to show the community's support of the facility.

The regular meeting recessed at 9:46 a.m.

10:00 a.m. – PUBLIC HEARING

Judge Norman called the meeting to order at 10:01 a.m.

Order A: Consider the plans for the use of the county clerk's dedicated funds.

Clerk Plummer discussed the plans for the Records Archives Fund and the Records Management & Preservation Fund (RMF)

Order B: Public hearing on the proposed tax rate

Judge Norman explained the proposed ad valorem tax rate is \$.71 per \$100 valuation. The effective tax rate is \$.9648 and the rollback rate is \$1.0419.

The Public Hearing adjourned at 10:15 a.m.

The regular meeting resumed at 10:16 a.m.

Order 13: Budget (2016-2017)

- a. Discuss the tax rate and vote on proposed tax rate.
A motion was made by Commissioner Morris and seconded by Commissioner Benham to set the proposed ad valorem tax rate at \$.71 per \$100 valuation.
The roll call vote: Judge Norman, aye; Commissioner McDaniel, Aye; Commissioner Morris, Aye; Commissioner Brannon, Aye; and Commissioner Benham, Aye.
With all of the court members voting aye, the motion carried and so ordered.

- b. Set the date for adoption of the budget.
A motion was made by Commissioner Morris and seconded by Commissioner Brannon to set September 12, 2016 at 9:00 a.m. as the time to adopt the budget and to set the tax rate.
With a majority of the court members voting aye, the motion carried and so ordered.

Order 14: Came on for consideration was the plans for use of the County Clerk's dedicated funds.

Clerk Plummer explained the plans for the County Clerk's Records Archive Fund and the County Clerk's Management and Preservation Fund (RMF).

- a. A motion was made by Commissioner McDaniel and seconded by Commissioner Benham to approve the County Clerk's Records Archive Fund plan as presented as part of the 2016-2017 fiscal year budget.
With a majority of the court members voting aye, the motion carried and so ordered. (Plan is attached.)

- b. A motion was made by Commissioner Brannon and seconded by Commissioner Morris to approve the County Clerk's Records Management and preservation Fund (RMF) plan as presented as part of the 2016-2017 fiscal year budget.
With a majority of the court members voting aye, the motion carried and so ordered. (Plan is attached.)

The regular meeting adjourned at 10:24 a.m.

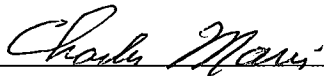
The next regular meeting is set for September 12, 2016.

Approved and signed this 12th day of September, 2016.

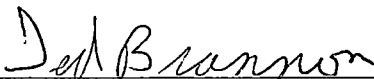


LEE NORMAN, COUNTY JUDGE

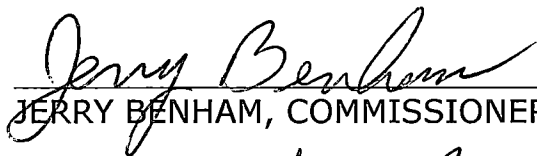
GARY MCDANIEL, COMMISSIONER PCT. 1



CHARLES MORRIS, COMMISSIONER PCT. 2



TED BRANNON, COMMISSIONER PCT. 3



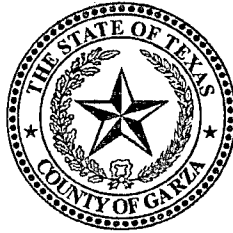
JERRY BENHAM, COMMISSIONER PCT. 4

ATTEST:



JIM PLUMMER, COUNTY CLERK

P.O. Box 366
300 West Main Street
Post, Texas 79356



Phone: 806-495-4430
Fax: 806-495-4431

JIM PLUMMER
District and County Clerk

Date: 8/22/2016

**Welcome to the
Commissioners Court
of Garza County**

*Please leave any printed
material you presented
with the Clerk.
Thank You!*

	Name (please print)	Organization's Name	Addressing the Court "Yes" or "No"	Leaving Printed Material "Yes" or "No"
1	JULIA CHILDS	DISPATCH	NO	NO
2				
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