


NOTICE OF SPECIAL MEETING  
GARZA COUNTY COMMISSIONERS COURT  
OF GARZA COUNTY, TEXAS  
MONDAY, SEPTEMBER 18, 2017 AT 9:00 A.M.  
GARZA COUNTY COURTHOUSE  
300 WEST MAIN  
POST, TEXAS 79356

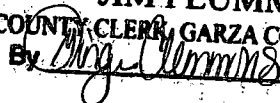
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COMPLETE AGENDA:

Call to Order-Monday, September 18, 2017 at 9:00 a.m.

1. Public Hearing on the 2017-2018 Proposed Tax Rate and Proposed Budget
2. Consider the Plans for use of the County Clerk's Dedicated Funds

  
\_\_\_\_\_  
Judge Lee Norman  
Garza County

FILED FOR RECORD  
13<sup>th</sup> day of September 20 17  
at 1:11 o'clock P M.  
JIM PLUMMER  
COUNTY CLERK, GARZA COUNTY, TEXAS  
By  Deputy

A special meeting of the Commissioners' Court of Garza County, Texas was held on Monday, September 18, 2017 at 9:00 a.m. at the Commissioners' Courtroom, 300 W. Main St., Post, Texas with the following members present: Lee Norman, Judge; Commissioners Pct. 1-Jeff Williams, Pct. 2-Charles Morris, Pct. 3-Ted Brannon and Pct. 4-Jerry Benham.

County officials present: Jim Plummer, District and County Clerk; Ted Weems, Attorney; LuAnne Terry, Treasurer; and Terry Morgan, Sheriff.

Also present: Meg Nelson, Administrative Assistant; Terri Laurence, Deputy Tax Assessor/Collector; and Julia Childs, Post Dispatch.

Judge Norman called the public hearing to order at 9:02 a.m.

Order 1: PUBLIC HEARING (second of two)

Public hearing on the 2017-2018 proposed tax rate and proposed budget.

The increase in oil production in the area was discussed and how it would impact the economy.

A motion was made by Commissioner Brannon and seconded by Commissioner Williams to close the public hearing.

With a majority of the court members voting aye, the motion carried and so ordered.

The public hearing closed at 9:14.

Judge Norman called the meeting to order at 9:15 a.m.

Order 2: Came on for consideration was the plans for use of the County Clerk's dedicated funds.

Clerk Plummer explained the plans for the County Clerk's Records Archive Fund and the County Clerk's Management and Preservation Fund (RMF).

A motion was made by Commissioner Williams and seconded by Commissioner Benham to approve the plans as presented as part of the 2017-2018 fiscal year budget.

With a majority of the court members voting aye, the motion carried and so ordered. (Plans are attached.)

The meeting adjourned at 9:25 a.m.

*The tax rate and the budget are scheduled to be adopted on September 25, 2017  
as part of the next regular meeting.*

Approved and signed this 25<sup>th</sup> day of September, 2017.



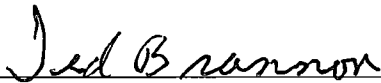
LEE NORMAN, COUNTY JUDGE



GARY MCDANIEL, COMMISSIONER PCT. 1

*Jeff Williams*

CHARLES MORRIS, COMMISSIONER PCT. 2



TED BRANNON, COMMISSIONER PCT. 3



JERRY BENHAM, COMMISSIONER PCT. 4

ATTEST:



JIM PLUMMER, COUNTY CLERK

**Agenda Request  
Commissioners Court  
Garza County, Texas**

For Agenda of: **September 18, 2017**

Originating Dept: **Clerk's office**

Date submitted: **September 12, 2017**

Reviewed by:

County Auditor: \_\_\_\_\_

County Attorney: \_\_\_\_\_

Subject:

Consider the Plans for use of the  
County Clerk's Dedicated Funds.

Actions:

Vote on the Plans for use of each  
fund.

County Policy:

Need courts approval.

**Summary Statement**

I ask for your consideration in approving the Plans for use of the:

1. County Clerk's Records Archives Fund
2. County Clerk's Records Management & Preservation Fund (RMF)

(The funds are not tax dollars but are user fees collected by the clerk's office.)

**Please see the attached plans.**

**Recommended Action**

Approve the Plans for use as presented.

**Expenditure**

Required: \$

**Amount**

Budgeted: \$

**Appropriation**

Required: \$

**Plan for use of the  
County Clerk's Records Archives Fund  
(Local Government Code: § 118.025)  
2017-2018 FY Budget**

**Projected Revenue: \$500**

\$500 from FY fees collected.

**Projected Expense: \$500**

**Plan: To transfer collected funds to the County Clerk's Records Management and Preservation Fund (RMF), Local Government Code: § 118.0216. These funds will contribute to the preservation of older records through the imaging and indexing projects describe in the RMF plan.**

Budget Line items:

35-330-405 CC Records Archive Revenue  
35-670-405 CC Records Archive Expenses

**Plan for use of the  
County Clerk's Records Management and Preservation Fund (RMF)  
(Local Government Code: § 118.0216)  
2017-2018 FY Budget**

**Projected Revenue: \$40,100**

\$14,000 in FY fees collected, \$25,600\* from dedicated revenues reserves and \$500 from the County Clerk's Records Archives Fund (Local Government Code: § 118.025).

**Projected Expense: \$40,100**

**Plan: \$14,800 for LGS/DataPoint software**

**\$2000 new Official Public Records books and court case files**

**\$1000 Vital Statistics Bank Note paper**

**\$22,300 imaging and indexing of Official Public Records: contract  
outsource services**

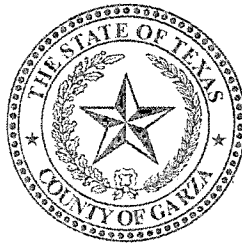
**Budget Line Items:**

35-330-200 Transfer from Reserves

35-330-403 CC RMF Revenues

35-670-403 CC RMF Expenses

P.O. Box 366  
300 West Main Street  
Post. Texas 79356



Phone: 806-495-4430  
Fax: 806-495-4431

JIM PLUMMER  
District and County Clerk

**Welcome to the  
Commissioners Court  
of Garza County**

*Please leave any printed  
material you presented  
with the Clerk.  
Thank You!*

Date: SEPT. 18, 2017

	Name (please print)	Organization's Name	Addressing the Court "Yes" or "No"	Leaving Printed Material "Yes" or "No"
1	JULIA CHILDS	POST DISPATCH	NO	NO
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
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