

PERMIT APPLICATION
Operations Within County Rights-Of-Way
Garza County, Texas

Regulated Activities

Permits are required for any of the following activities over, across, under, and within Garza County rights-of-way or easements:

- 1) Installation of any utility (for the purpose of this permit utility is defined as any power line, water line, gas line, oil or gas pipeline, telephone line or cable, television cable, computer, or other communications lines, or the appurtenances thereto.)
- 2) Installation of any commercial (non-farm, non-ranch, non-residential) drive way access onto private property from a county road whether permanent or temporary.
- 3) Installation of any drainage culvert or headwall within a county right of way.
- 4) Stringing of pipe or temporary storage of materials within rights-of-way.

Obtaining the Permit

In order to secure a permit for regulated activities, the owner of the facilities, or the owner's authorized agent or contractor, shall complete this application, pay required fees, and provide such supplemental information as may reasonably be required by the County in order to facilitate review of the proposed installation and determine the efficacy of the work and protection of the public.

The County may appoint an individual, firm or agent to receive and review permit applications. The County appointee may elect to use consultants to assist the County where additional technical expertise is needed in the County's sole opinion. Consultant costs shall be borne by the permittee.

If additional information is required of the applicant, the County will request such in writing to the address shown on the application, clearly indicating the additional information needed.

Documentation Required With Application for Permit

- 1) Construction plans for the proposed improvements.
- 2) Construction specifications for the proposed improvements.
- 3) Location map identifying clearly the location of the work.
- 4) Erosion protection methods to be employed.
- 5) Fire protection methods to be employed.
- 6) Temporary drainage means
- 7) Detours or temporary bypasses
- 8) Barricade and lighting plan

Fees

The County from time to time may set fees to be paid at the time of application for a permit. Applications not accompanied by the appropriate fee will not be processed. Application fees are to cover all or part of the costs of review and are not refunded should the permit application be rejected or withdrawn after review.

The fee paid at the time of the application shall be based on an estimate by the County of fees owed. Additional fees may be incurred and the final permit application fee adjusted at which time the additional fees will be paid before the permit is issued.

Application for a permit and payment of fees does not obligate the County to issue a permit.

Permit Fees

Driveway; access to commercial property whether improved pavement or gravel and with or without a culvert or headwall	\$50.00
Boring, casing, jacking, tunneling or other underground utility crossing not requiring a pavement cut.	\$150.00
Open road-cut utility crossing	\$300.00
Lines installed parallel to roadway within right-of-way	\$50.00 per 100' station
Larger projects requiring the County to utilize consultants to review the construction and permit documents.	To be Computed by County

Each activity and each recurrence of the same activity within a single project require payment of the fee for that activity. The total permit fee shall be computed as the sum of the individual required permit fees for the project. The permit fee may be adjusted subsequent to the review of the application and supporting documents and any balance owed to the County shall be paid prior to issuance of the permit.

Rejection of Permit

The County representative may reject the application for a permit to operate within the County rights-of-way for reasons including but not limited to:

- 1) Failure to provide accurate data in the application or in the supporting information required.
- 2) Any activity deemed by the County representative to be unsafe or to present an unacceptable level of danger to the public should the permit be issued.

Suspension of Permit

The County representative may suspend, in whole or in part, any permit previously issued for reasons including but not limited to:

- 1) Failure to adhere to terms of the permit.
- 2) Failure to provide and maintain proper lighting, barricades, watchmen or other protection to the public at all times.
- 3) Changes in conditions, methods, or specifications on which the permit was issued.
- 4) Abandonment of the project or unreasonable delays in prosecuting the work.

Activities Not Requiring a Permit

The following activities within County rights-of-way do not require a permit or fees:

- 1) Mowing
- 2) Routine maintenance of roadside drainage ditches
- 3) Clearing of culverts or headwalls
- 4) Filling within the right-of-way unless such fill
 - a. obstructs or diverts drainage flow
 - b. creates a hazard to motorists
- 5) Maintaining fences or property adjacent to county rights-of-way
- 6) Erecting fences, signs, walls, gates, cattle guards or other improvements on private property adjacent to the right of way where access may be required from the right-of-way but the improvements are not being therein built.
- 7) Constructing a drive way or access road to a private ranch, farm or residence

Appeal

A decision to reject an application or to suspend a permit may be appealed to the Commissioners Court of Garza County if the request is made in writing and placed on a Commissioners Court meeting agenda in accordance with County rules.

Applicant's Certification:

I have read the requirements above and agree to abide by the terms therein. I certify that I am authorized on behalf of the adjacent property owner, contractor, builder or installer of operations within a county right of way to make this application:

Name of Permit Applicant (Company, Owner, Etc.)

Printed Name of Person Making Application

Date:

Application for Permit
Operations Within the County Right Of Way
Garza County, Texas

Date: _____

Name of Permit Applicant: _____

Mailing Address of Applicant: _____

Telephone (Daytime): () _____

Mobile Phone (if any) () _____

Project Location: (911 address; intersection and /or directions to the site): (Attach map if necessary)

Nature of Work Being Installed On Public Right of Way: (Check all that apply)

- | | | |
|---|---|--|
| <input type="checkbox"/> Commercial drive or road | <input type="checkbox"/> Road boring | <input type="checkbox"/> CATV overhead |
| <input type="checkbox"/> Water/Raw water pipeline | <input type="checkbox"/> Underground electrical lines | <input type="checkbox"/> Telephone/data buried |
| <input type="checkbox"/> Sewer lines/Force mains | <input type="checkbox"/> Overhead electrical lines | <input type="checkbox"/> Telephone/data overhead |
| <input type="checkbox"/> Gas distribution | <input type="checkbox"/> CATV buried | <input type="checkbox"/> Petroleum/gas pipeline |

Other (describe) _____

Date Work is Expected To Commence: _____ Duration: _____ calendar days

Plans: _____ Are Attached _____ Are Not Attached

Specifications: _____ Are Attached _____ Are Not Attached

Contact Information

Name of Emergency Contact Person: _____ Title: _____

Telephone No. (Day) () _____ (Night) () _____

e-mail address _____

Physical domicile address (during construction: could be temporary housing or hotel):

